



Coalition for Integrity

**Position Profile: Coalition for Integrity Development/Fundraising Internship, Washington D.C.**

The Coalition for Integrity, a leading advocate against corruption and for integrity, has an immediate opening for a Development/Fundraising intern in Washington, D.C.

The intern will assist in organizing our primary annual fundraiser, the Integrity Awards Dinner, anticipated to take place in October/November 2018. The intern will assist in planning all aspects of the dinner including: drafting save the dates, preparing/updating lists of potential supporters, sending invitations, and tracking rsvp's and table sales. She/he will also support other development goals, including working with the President and senior staff. The intern will assist in maintaining recordkeeping systems and files for existing major donors, assembling profiles, and compiling research on existing and potential funders.

Application Procedures: Interested junior/senior year undergrads or graduate students should send a cover letter, resume, three references, and a short writing sample to [sshah@coalitionforintegrity.org](mailto:sshah@coalitionforintegrity.org) by August 31, 2018, including "Fundraising internship" in the subject line. Potential candidates of interest will be contacted by the Coalition for Integrity.

Hours/Scheduling: Interns typically work between 20-40 hours a week during a 10-to-16 week internship period. The intern must commit to be available for the planning and execution of the fundraiser.

Stipend: This is an unpaid internship with the intern receiving a modest stipend for local transportation expenses.

Location: We are 1 block from the McPherson Square Metro Station on the orange line, and 3 blocks from the Farragut North Metro Station on the red line

Coalition for Integrity is a non-profit, non-partisan 501(c)(3) organization. We work in coalition with a wide range of individuals and organizations to combat corruption and promote integrity in the public and private sectors. Within the United States, the Coalition supports policies to foster the integrity of government, business. Among other things, it has issued an Integrity Challenge to candidates for election, supported strong enforcement of laws and regulations against corruption and called for action to combat money laundering. The Coalition also actively supports initiatives to curb corruption in international trade and business transactions, including the U.S. Foreign Corrupt Practices Act, the OECD Anti-Bribery Convention and the U.N. Convention against Corruption. The Coalition for Integrity is an equal opportunity employer and we highly value diversity in our workplace.



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